

## BCS 2022-10 Pre-Proposal Meeting Report

Clean-Streams.com (Guest): Is there a percentage of a MBE requirement for this?

Lisa Grant: Yes, the MBE goal for this contract is 25%. There are no sub-goals.

Andrew Sailo; Kim Engineering: So it says that you require a certified industrial hygienist. Does it have to be an ABIH certified or equivalent? It just says here that you just need a bachelor's degree in chemical engineering sciences and environmental health and safety. What kind of certification are you required to fulfill this?

Shawn Schmelzer: We are looking for a person with an industrial hygiene certification to fulfill that role. If there is a bachelor's degree you can put in a request to waive the certification requirement.

Ravi Damera; AECOM: When do you expect the 5 year contract term to begin?

Olu Yerokun: 12-18 months.

Ravi Damera; AECOM: Remediation services were mentioned under the scope of work. Can you give us an idea of what types of remediation work is expected? Or can you give us some examples of what kind of remediation sites you currently have?

Michael Mannozi: There's going to be involvement of soil-ground water, surface water or sediment investigations, and testing and monitoring to assess the presence, nature and extent of contamination. There's the evaluation of design of water and waste water treatment systems, compliance with MPDES requirements; mold inspections, indoor air quality.

Shawn Schmelzer: There's going to be mold and asbestos remediations as part of this work. There's also going to be soil and ground water remediation projects that are ongoing.

Clean-Streams.com: I assume that there will be task orders for updating your stormwater permit from your industrial stormwater permits from 12 to 20 SW for those facilities with industrial permits as part of this next 5-year contract.

Shawn Schmelzer: Potentially unless the permit comes out ahead of this contract. There may be some assistance with helping us update to any requirements for the 20 SW once it comes out.

Clean-Streams.com: That would include annual training?

Shawn Schmelzer: Potentially. We do a lot of our training currently in-house.

Andrew Sailo: If an MBE is the prime what happens to the MBE goal?

Lisa Grant: The MBE prime's participation will count towards for 50% of the goal so it will count as 12.5% and would be required to get additional MBE firms to make up the remaining 12.5%. The work that all firms are doing including the MBE prime must be work that you have the required NAICS code to perform in order for that work to count toward the goal.

Greg Jackson (ECS): Can you expand on what type of civil engineering or any other type of engineering tasks may come out on this contract?

Shawn Schmelzer: For the design and engineering tasks, some things we have done in the past are upgrading our underground storage tank to an above ground storage tank systems so there could be design tasks similar to that; there could be design tasks similar to updating one of our waste water treatment facilities; potentially upgrading an old water separator system at a maintenance facility. Or the other one would be designing of a remediation system for a contaminated site or a remediation strategy for a contaminated site.

Clean-Streams.com: What about inspection of stormwater BMP's on the facilities and confined space entry work

Shawn Schmelzer: All of our BMP's at our facilities are inspected through our HHD program so we will not be doing inspections of those BMP's for this project. There could be confined space work needed as part of looking at some of our separators because they currently reside in vaults.

Kristen Olds (Weston Solutions) For section F, will you accept projects that are ongoing or do they need to be completed?

Shawn Schmelzer: I think we can potentially accept on ongoing project if it's far enough along to show knowledge on the project.

Alex: The purpose of example projects is that it gives the offers the opportunity to provide real world experience, what qualifies them to be potentially successful if awarded a contract for this series. What I would recommend is that you formally ask that question in EMMA and we can draft a formal response to you all. But anytime with example projects, the key take away is that it displays the knowledge, skills, abilities, and experience that would qualify an offer to complete the scope of work that's being advertised. If a project is in process for a couple weeks, that's not going to be as competitive as a project that's larger in scope and size and maybe longer in nature and duration as well. Again, the key take away is does the example project(s) clearly articulate and demonstrate the knowledge, skills, and experience that would qualify and solidify from the states perspective that the offeror has those experience and skills to complete the scope.

Lauren Herman (Gannett-Fleming): I don't see the MBE forms attached to this opportunity. Would it be possible to upload those forms for us or if there is a better place I should go.

Alex Webb: Those forms are available on our OPCM website. There is a link, it doesn't specifically call it out but under potential restrictions on page seven there's a link that includes all of our forms and publications and if you'd like, you can ask that question via EMMA and we can point you directly to that as well.

Lisa Grant: Be sure that you use the MDOT.MBE forms for this project.

Debbie Hoffman (Tetra Tech): Are there incumbents on this project and who they are?

Olu Yerokun: You probably would need to send this an email to EMMA so we can respond to that via addendum so that you can receive a formal response through addendum. Yes we will be able to respond and give you the series of incumbents prior to this contract.

Alex Webb: There are four active contracts that this advertised series will be replacing. The incumbents are KCI Technologies, Skelly and Loy, Inc., AECOM Technical Services Inc., and EA Engineering Sciences and Technology Inc.

Debbie Hoffman (Tetra Tech): Which of the contracts are being replaced?

Alex Webb: You may.

Lindy Misiaszek (EA Engineering): I see the SF 330 was updated in 2021. When converting to Word, I was curious if you have a specific margin or requirement for the SF 330. It's easier for us to manipulate if we can convert to Word. I just want to make sure we're meeting your requirements.

Alex Webb: This is a great question to be asked via EMMA as well. We do get that question a lot. What our requirements are are listed in the advertisement. It's going to be on pages seven and eight.

Lindy Misiaszek (EA Engineering): I understand that, I was just trying to figure out for the SF 330 with all of the tables when we convert the margin to one inch along each side the table is significantly smaller; I noticed when you fill it out in the form directly the margin's about a half inch so I'm just trying to clarify how you'd like to see it. I understand that the one inch requirement is for the other documents as well.

Alex Webb: Computer generated forms are acceptable. The formatting and spacing may not be altered and that's a quote from the advertisement. That's a great technical question to ask via EMMA and then we can formally respond to that. I'm going to refer to the top of page eight, it says all pages except for pages in standard form SF 330 and pages specified as 11" by 17"

included within your submittal are required to be 8.5 x 11 size with a minimum of one inch margin on all sides and no smaller than 11 point times new roman font. That statement excludes the SF 330 from that one inch margin.

Rebekah Hartt (Skelly & Loy): Do you need the affidavit for investment activities in Iran in the EOI phase or would that be submitted if we're short listed for the technical proposal phase?

Alex Webb: That's included in the contract affidavit that is utilized later in the procurement.

Rebekah Hartt (Skelly & Loy): For the MBE forms that Lisa referenced, do you want those included now in the EOI phase? In the past I think we submitted them in the technical proposal phase so I just want to make sure we're being compliant.

Olu Yerokun: It should be included at the technical proposal (phase). The point here is to make sure the right forms like Lisa said are being used being a state funded program.

Lisa Grant: Are the A & B required with the proposal submission or are you requesting those later.

Olu Yerokun: The A and B come in at the technical proposal submission and the C and D comes in later at the price.